



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS, 88TH AIR BASE WING (AFMC)
WRIGHT-PATTERSON AIR FORCE BASE, OHIO

Attachment #4

MEMORANDUM FOR _____

FROM: 88 CG/SCXP

SUBJECT: QUESTIONNAIRE TRANSMITTAL LETTER

1. The 88th Communications Group of the Air Base Wing at Wright-Patterson Air Force Base is in the process of selecting a contractor for the Fiber Optic Infrastructure Support (FOCIS) program.
2. One of the considerations in proposal evaluation is the verification of the offerors' past and present performance on contracts which reflect the offerors's ability to perform on the proposed effort. We depend on information received from agencies such as yours, which have had first hand experience with an offeror, for the evaluation of the offeror's performance on those contracts.
3. Our areas of interest in the offeror are summarized in the enclosed questionnaire. Our schedule is extremely tight and we need your written response no later than 30 October 01. This schedule will allow us sufficient time to analyze the data prior to the start of negotiations.
4. To assist you in the preparing your response and expediting your reply, the questionnaire may be filled by hand and "faxed" to 937-656-7890 or DSN 986-7890 (Attention: FOCIS).
5. Please call Ellen Whited at 937-257-6712 ext 4483 prior to transmission or if you have any questions. Your completed questionnaire will become a part of the official Source Selection records.
6. Your help is greatly appreciated and your prompt response will be one of the keys to the successful and timely completion of this Source Selection.

1 Atch Questionnaire

PAMELA S. HALE
PRAG Chairperson

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SOURCE SELECTION INFORMATION